TESTS: OBJECTIVE

For all tests:

- Make sure you understand all the directions.
- Know if there is a penalty for guessing; if not, mark an answer for every question.
- Scan the test and budget time for each question.
- Do the easy questions first. Mark the ones you can't answer and return to them later.

For true/false tests:

- Remember that if any part of a statement is false, the entire statement is false.
- Watch out for double negatives. Cross out both negatives and read the statement as a positive one.
- Options containing extreme modifiers -- words such as always, never, all only -- tend to be false.
- Choose the answer that is most true.

For multiple choice tests:

- Read the entire stem of each question and all the possible answers.
- If two choices use similar wording, look for and circle differences.
- If you must guess from a range of numbers, throw out the high and low choices and consider the middle range.
- The option that contains the most information is frequently the correct answer.
- Cross out any answer you know is incorrect.
- If you must guess at the end of the exam, you can quickly choose from the remaining options.
- "All of the above" can be the right answer. If two options are correct, choose "all of the above" even if you are unsure about the other choices.

The only way to do well on an exam is to attend class, take good notes, study and review frequently. But a good test-taking strategy can help you do your best.